

# Department of Conservation and Natural Resources



Alabama Licensing Officials Conference

January 16-17, 2019

Presented by: Ruby Ellison

License Supervisor

# Disabled Resident Hunting, Freshwater and Saltwater Licenses

*Section 9-11-54*

▶ **Social Security** - must complete an application and provide disability certification that includes both criteria below.

1. Document must state that applicant is disabled, entitled to disability benefits or receives disability, SSI or SSDI benefits; a favorable letter from Review & Adjudication can also be accepted.
2. Document must be dated within one year of the purchase date.

*Applicant should request a Benefit Verification Letter (BVL) that must include the type of benefit by visiting their local SSA Office or calling 1-800-772-1213.*

*For children 16-18 years of age not qualifying for SSA - an application must be completed and proof (ex: current letter from medical doctor, etc.) that the individual is disabled must be faxed to 334-242-3032 for an immediate decision before issuing the license.*

*Documents stating 'social security benefits', only monetary amounts or SSA 1099 Form are not acceptable.*

*VA documentation can not be used to purchase a Disabled Resident Hunting, Freshwater and/or Saltwater License.*

▶ **Railroad Retirement, Office of Personnel Mgt., Retirement Systems of Alabama or a unit of federal, state, or local government (excludes the VA Administration)**

1. Document must state 100% disability
2. Document must be dated within one year of the purchase date.

We are available to pre-approve any document before the issuance of a license by faxing the documents to us at 334-242-3032 or 334-353-3208 along with contact name and phone number.

► **Reporting:**

At the end of the month, print the 'Disabled Resident Privilege Report' by clicking the 'Reporting' tab from the main screen and enter

\*Start Date

DEC	▼	1	▼	2018	▼
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\*End Date

DEC	▼	31	▼	2018	▼
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\*Report Type

Business Summary Report
Business Detail Report
Sales Report
Daily Business Summary Report (Single Day)
Daily Sales Report (Single Day)
Void Report
Privilege Report
Disabled Resident Annual Privilege Report
Non-Resident Student Exemption Privilege Report
County Fee Report

A completed application and disability certification should be mailed to DCNR for all applicants appearing on the above 'Disabled Resident Privilege Report'.

# Disabled Military Veteran's Appreciation Licenses *-Hunting and Freshwater Fishing Only-*

## ► Veterans Administration -

A military veteran that is an Alabama resident providing a letter from the VA Administration stating their % of disability can qualify for one or more of the licenses below based on the % stated in their letter:

1. Disabled Military Veteran's Appreciation Hunting License - 100% disability
2. Disabled Military Veteran's Appreciation Hunting License - 50-99% disability
3. Disabled Military Veteran's Appreciation Freshwater Fishing License - 20% or more disability

Please note that there is no veteran's appreciation saltwater license, if veteran wants saltwater they can purchase an annual or trip saltwater license. ***You cannot issue a 'PHYSICALLY DISABLED RESIDENT SALTWATER ANNUAL LICENSE' using documentation from the VA.***

Veteran's do not have to complete an application, the agent must view the document presented and issue the license based on the % of disability stated.

# Lifetime License

- ▶ **Lifetime License** - allows residents to make a one-time purchase of hunting and/or fishing license privileges that are valid for the lifetime of the license holder even if you move out-of-state.
  - ▶ When a new lifetime license is purchased a temporary license is issued valid for 60 days which allows DCNR to perform a residency check. Once this process is completed the permanent lifetime card will be mailed.
  - ▶ Alabama resident children under 15 or those over 16 with no driver's license must provide proof of current enrollment (daycare or school) with copies of birth certificate, SSN and parent's driver's license.

## **Lifetime Replacements (cards)**

- ▶ Lifetime license cards can be replaced by selecting 'new license' and the privilege of 'lifetime license replacement'; \$5.00 fee if not returning the old card.
  - ▶ Old card should be discarded by the agent and not mailed to Montgomery.
  - ▶ Replacement licenses are processed and mailed within 7 days.

## **Disabled Resident Fishing** - issued prior to September 1, 2015

- ▶ Over the years applicants have referred to the disabled resident fishing license as a lifetime license. The reprinting of this license can be done if issued electronically by entering the date of birth, DL# and last 4 of SSN into the link below:
  - ▶ [https://www.alabamainteractive.org/dcnr\\_license/reprint/reprintWelcome.action](https://www.alabamainteractive.org/dcnr_license/reprint/reprintWelcome.action)
  - ▶ This license cannot be located thru 'license search'.

# Contact Information

<i>License Section</i>	334-242-3829 (phone)	334-353-3208 (fax)
<i>Wildlife and Freshwater Fisheries</i>	334-242-3465 (phone)	334-242-3032 (fax)
<i>Marine Resources</i>	251-861-2882 (phone)	
<i>Correspondence/Payments</i>	Department of Conservation 64 North Union Street, Room 438 Montgomery, AL 36104	
<i>Website:</i>	<a href="http://www.outdooralabama.com">www.outdooralabama.com</a>	
<i>Email:</i>	<a href="mailto:DCNR.License@dcnr.alabama.gov">DCNR.License@dcnr.alabama.gov</a>	
<i>Weblink (agents only)</i>	<a href="https://www.alabamainteractive.org/dcnr_license/login">https://www.alabamainteractive.org/dcnr_license/login</a>	

Questions?