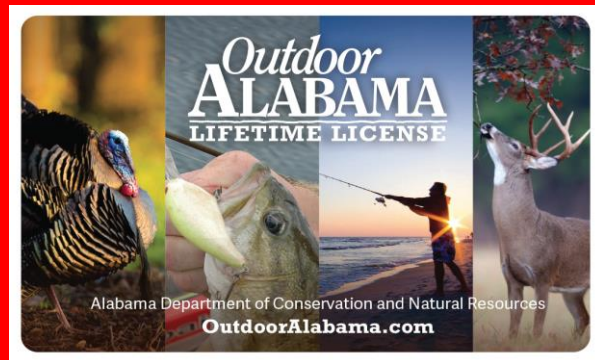


Department of Conservation and Natural Resources



Alabama Licensing Officials Conference
December 9-10, 2020

Marriott Legends at Capitol Hill
Prattville, Alabama

Lifetime License Documentation

Effective March 5, 2020

When purchasing a Lifetime License the following is now required:

- A completed Lifetime License Application and the supporting documents based on age:

0-4 years of age purchasing lifetime licenses

- Birth Certificate
- Parent/Guardian AL Driver's License
- Physician Statement, Daycare Record or Tax Return listing applicant as dependent

5-11 years of age purchasing lifetime licenses

- Birth Certificate
- Parent/Guardian AL Driver's License
- School Record, Progress Report or Report Card

12-17 years of age without AL DL, Non-Driver's ID or Learner's Permit purchasing lifetime license

- Parent/Guardian AL Driver's License
- School Record, Progress Report or Report Card

18+ and older without AL DL/NDL (must provide 2 documents)

- Copy of previous year tax return
- Certificate of Employment with address
- Copy of Home Property Tax
- Last 3 months of utility bills
- Other legal documents approved by Conservation Department

These documents must be emailed or faxed to our office on the date of purchase (DO NOT MAIL)

Email: DCNR.ACCT@dcnr.alabama.gov

Fax: 334-353-3208

Notes: Lifetime Licenses are for bona fide residents of Alabama only.

NO permanent card will be mailed until all documents have been received by DCNR

If applicant has an AL driver's license, Non-driver's ID, or Learner's Permit – no documentation is required to be sent to DCNR.

Remember

This is not a pre-approval process, if the customer provides you with the required documents above you should enter the appropriate information into the CEL System, issue the lifetime license, retain copies of the required documents only and email and/or fax to our office after issuance.

Durable Hard Cards

When purchasing a license, the customer has the option to have specific privilege(s) printed on a durable hard card of their choice for an additional fee of \$5.00. In the event the customer does not choose this option at the time of the license purchase, they may return afterward to request a hard card. Below is the process to sell a replacement or additional hard card.

Enter State of Residency and date of birth, press continue
From the Privilege Selection page, scroll down to the Miscellaneous Tab and select 'REPLACEMENT/ADDITIONAL HARD CARD'

Available Privileges

- ▶ 2021 Hunting
- ▶ 2021 Lifetime
- ▼ 2021 Miscellaneous

Purchase	Annual	Expires	Cost
<input type="checkbox"/>	Game Check H.E.L.P. Number	08/31/2021	\$0.00

Purchase	Temporary	Expires	Cost
<input checked="" type="checkbox"/>	Each Replacement/Additional Hard Card.	08/31/2021	\$5.00

Always make sure you verify the pre-populated information that appears on the personal information page. **Please do not check the bottom box below unless you have verified this information with the customer and updated if applicable.**

Check here to certify that the mailing address above is correct

The customer will receive their durable hard card within 2 weeks. If questions, please refer to the message box located on the license.

FYI

It has been brought to our attention that customers are not being provided with the entire copy of their paper license when purchased. The license contains 3 portions which are detailed below:

- The upper portion contains the customer's personal and privilege information with beginning and expiration dates.
- The middle portion contains the 'harvest record' for deer and/or turkey if applicable
- The bottom portion contains **messages** along with the customer's receipt of his purchase. These messages are specific to the privileges purchased and provide pertinent contact information for hard cards, lifetime licenses, e-federal duck stamps and others.

Agent's may print multiple copies of the license and retain one for their internal records if desired, but the customer must be provided with a complete copy of his/her license at the time of purchase.

www.outdooralabama.com/gamecheck

Report Violations: 800-272-GAME



Cut here for license



The 'cut here for license' is for the customer should he choose to fold his license to carry in his wallet and the bottom portion is his receipt of purchase and message(s) relating to privileges purchased.

PLEASE SHARE THIS INFORMATION WITH YOUR LICENSE STAFF

Please direct your questions to the License Section at 334-242-3829 or 888-879-4150, ext:0